

KRISTUS DÂRZIS

LATVIAN HOME

VOLUNTEER JOB DESCRIPTIONS

Escorts to Appointments Volunteer

Before reporting for duty you should:

- Sign in the Volunteer Book located outside the Program & Support Services Office
- Wash your hands
- Pin on volunteer tag (if you forget yours, get a replacement from the Program & Support Services Manager)
- Report for duty to the Program & Support Services Manager or designated person

Specific Duties:

1. Drive Resident to doctor, dentist, and other medical appointments
2. Be available to assist Resident with entering and exiting buildings
3. Keep Resident company while in waiting room
4. Assist with completion of forms, translation from/to Latvian language, and other miscellaneous duties depending on the needs of the Resident

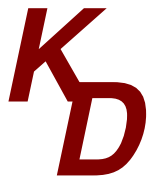
Requirements:

- A reliable, maintained vehicle

Note: KD has a wheelchair van specifically for the use of transporting wheelchair dependent Residents. Prior arrangements must be made with KD staff before being allowed to operate it.

Qualifications:

- A class 'G' valid Ontario Driver's license
- A safe driving record
- Fluency in Latvian language preferred
- Medium strength to push wheelchairs



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